

**Egmanton Parish  
Annual General Meeting  
Village Hall 8pm 26th April 2018**

**Minutes – unadopted**

**In attendance**

**Officials:-** Andrew Banks, Chairman, Steve Bunnell, Vice Chairman, John Smith, Clerk & Honorary Treasurer, Steve Hewitt, Internal Auditor & DC Sylvia Michael

**Members of the public**

Mrs J Smith, Mr & Mrs M Cheyney, Mr J Bower, Mrs E Banks, Mr C Banks, Mrs S Taylor, Mr & Mrs J Tate, Mr & Mrs Crothers, Mr & Mrs P Mee

**Apologies**

Mrs J Wright, Mr K Taylor

**Approval of minutes of AGM held on 27th April 2017**

The minutes of the previous AGM were approved and signed by the chair.

**Matters arising**

There were no matters arising

**Honorary Treasurer's report and approval of the Annual Return**

The honorary treasurer read his report for the year to 31<sup>st</sup> March 2018. A loss of £1,516 occurred primarily due to the purchase of a defibrillator and a dog waste bin. The closing reserve was £2,332. The report and accounts are attached to these minutes. The meeting adopted the accounts. The chair and clerk signed the Annual Governance Statement and the Accounting Statements 2017/18 year.

**Approval of Certificate of Exemption and AGAR Part 2**

The clerk explained that because Egmanton Parish is now deemed a "Smaller Authority in England" having income and costs annually of less than £25k, it must apply for a Certificate of Exemption from external audit. He read out the financial details entered on the certificate and the meeting gave its approval for submission under AGAR Part 2.

**Election of officers for the 18/19 year**

**Chairman** Andrew Banks, proposed Mrs J Tate, seconded Mr J Bower

**Vice Chairman** Mr S Bunnell, proposed Mr A Banks, seconded Mrs J Smith

**Clerk & Honorary Treasurer** John Smith, proposed Mr A Banks, seconded Mr J Bower.

**Internal auditor** Steve Hewitt, proposed Mr S Bunnell, seconded Mrs J Tate

**Cemetery grass cutting contract for 18/19 year**

The clerk announced that only one quotation had been received. This was from the current contractor (Edward & Jessica Leech) for 14 cuts @ £60; the same rate as last year. This quotation was accepted.

Accordingly, E & J Leech were appointed as contractors for the 18/19 year

**AOB**

There being no other business, the meeting closed at 8.25 pm

Signed..... Date.....  
Chair