

**Egmanton Parish
Annual General Meeting
Village Hall 8pm 26th April 2018**

Minutes – unadopted

In attendance

Officials:- Andrew Banks, Chairman, Steve Bunnell, Vice Chairman, John Smith, Clerk & Honorary Treasurer, Steve Hewitt, Internal Auditor & DC Sylvia Michael

Members of the public

Mrs J Smith, Mr & Mrs M Cheyney, Mr J Bower, Mrs E Banks, Mr C Banks, Mrs S Taylor, Mr & Mrs J Tate, Mr & Mrs Crothers, Mr & Mrs P Mee

Apologies

Mrs J Wright, Mr K Taylor

Approval of minutes of AGM held on 27th April 2017

The minutes of the previous AGM were approved and signed by the chair.

Matters arising

There were no matters arising

Honorary Treasurer's report and approval of the Annual Return

The honorary treasurer read his report for the year to 31st March 2018. A loss of £1,516 occurred primarily due to the purchase of a defibrillator and a dog waste bin. The closing reserve was £2,332. The report and accounts are attached to these minutes. The meeting adopted the accounts. The chair and clerk signed the Annual Governance Statement and the Accounting Statements 2017/18 year.

Approval of Certificate of Exemption and AGAR Part 2

The clerk explained that because Egmanton Parish is now deemed a "Smaller Authority in England" having income and costs annually of less than £25k, it must apply for a Certificate of Exemption from external audit. He read out the financial details entered on the certificate and the meeting gave its approval for submission under AGAR Part 2.

Election of officers for the 18/19 year

Chairman Andrew Banks, proposed Mrs J Tate, seconded Mr J Bower

Vice Chairman Mr S Bunnell, proposed Mr A Banks, seconded Mrs J Smith

Clerk & Honorary Treasurer John Smith, proposed Mr A Banks, seconded Mr J Bower.

Internal auditor Steve Hewitt, proposed Mr S Bunnell, seconded Mrs J Tate

Cemetery grass cutting contract for 18/19 year

The clerk announced that only one quotation had been received. This was from the current contractor (Edward & Jessica Leech) for 14 cuts @ £60; the same rate as last year. This quotation was accepted.

Accordingly, E & J Leech were appointed as contractors for the 18/19 year

AOB

There being no other business, the meeting closed at 8.25 pm

Signed..... Date.....
Chair