

**Egmanton Parish
Annual General Meeting
Village Hall 8pm 25th April 2019**

Minutes –

In attendance

Officials:- Andrew Banks, Chairman, Steve Bunnell, Vice Chairman, John Smith, Clerk & Honorary Treasurer, Steve Hewitt, Internal Auditor & DC Sylvia Michael

Members of the public

Mrs J Smith, Mrs E Banks, Mr C Banks, Mrs S Taylor, Mr A Jones, Mrs M Beckitt, Mr & Mrs D Bell, Mr J Oliver, Mr M Chilvers

Apologies

Mr K Taylor, Mr & Mrs J Tate, Mr J Bower, Mr R Beckitt, Mrs S Bunnell, CC M Pringle

Approval of minutes of AGM held on 26th April 2018

The minutes of the previous AGM were approved and signed by the chair.

Matters arising

There were no matters arising

Honorary Treasurer's report and approval of the Annual Return

The honorary treasurer read his report for the year to 31st March 2019. A profit of £187 was reported with income of £1,902 and the principal costs being the mowing of the cemetery grass at £720, insurance of £320 and smartening the village at £253. The closing reserve was £2,519. The report and accounts are attached to these minutes. The meeting adopted the accounts. The chair signed the Annual Governance Statement and the Accounting Statements 2018/19 year.

Approval of Certificate of Exemption and AGAR Part 2

The clerk explained that because Egmanton Parish is now deemed a "Smaller Authority in England" having income and costs annually of less than £25k, it must apply for a Certificate of Exemption from external audit. He read out the financial details entered on the certificate and the meeting gave its approval for submission under AGAR Part 2.

Election of officers for the 19/20 year

Chairman Andrew Banks, proposed Mrs J Smith, seconded Mrs S Taylor

Vice Chairman Mr S Bunnell, proposed Mr A Banks, seconded Mrs J Smith

Clerk & Honorary Treasurer John Smith, proposed Mr A Banks, seconded Mr S Bunnell.

Internal auditor Steve Hewitt, proposed Mr A Banks, seconded Mrs S Taylor

Cemetery grass cutting contract for 19/20 year

The clerk announced that only one quotation had been received. This was from the current contractor (Edward & Jessica Leech) for 14 cuts @ £60; the same rate as last year. This quotation was accepted.

Accordingly, E & J Leech were appointed as contractors for the 19/20 year

AOB

There being no other business, the meeting closed at 8.18 pm

Signed.....

Date.....

Chair